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## Volleyball BC Club Staff Screening Requirements

Volleyball BC has approved a screening policy to ensure the safety of youth and for a mutually beneficial experience for members and participants. Volleyball BC is committed to providing a safe positive environment for all members and coaches'; implementing this policy is one step to provide a safe environment. **This Policy affects all Clubs.**

Coaches, Managers, Trainers, and all potential volunteers must complete a Criminal Record Check every 3 years and complete a screening disclosure form annually.

Screening Disclosure form: the online form will be available at:

<http://www.volleyballbc.org/club-volleyball/2021-online-club-membership-waiver-form/>

When completed, you will receive an email copy of your submitted form. You must then email a copy to the [V.V.A. Club Screening Contact](#).

Criminal Record Checks (CRC):

Volleyball BC stipulates that all Criminal Record Checks (CRCs), MUST be completed through myBackCheck.com. The cost is \$25 per check (applicant pays). They are valid for three years.

Exceptions will be made for coaches/staff aged 18 - 20. These coach/staff members are permitted to complete their checks via local police/RCMP due to their inability to complete online ID verification through myBackCheck.

The V.V.A. Club Screening Contact will create an account with "MyBackCheck.com" and will then be able to send email invites to V.V.A coaches/staff to complete their CRCs.

- myBackCheck offers video tutorials which thoroughly explain how to use their platform.
- Club Screening Contacts MUST send an invite through their myBackCheck account in order to access the \$25 discounted fee (if a CRC is completed at regular price, myBackCheck will not issue a refund).

Minors (under 18 years) are not required to complete a CRC, and only the portions of the Screening Disclosure form not related to criminal records, in order to work with the club.

Certified teachers in BC or anyone whose employment requires a CRC under the Criminal Record Review Act ([http://www.bclaws.ca/EPLibraries/bclaws\\_new/document/ID/freeside/00\\_96086\\_01](http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/00_96086_01)) already have CRCs completed regularly, and this is sufficient for VolleyballBC's needs. You will still need to complete the Screening Disclosure form and submit it to the club.

Please inform the [V.V.A. Club Screening Contact](#) if you fall into either of the above exemptions.

Coaches who do not complete these requirements will be ineligible to participate in club activities until they are cleared. Volleyball BC issues sanctions against the club when members attend events without completing their screening requirements.